

**GL accounts and recommended object codes for work covered by maintenance  
(By Zone/Building)**

|                 |            |                       |
|-----------------|------------|-----------------------|
| <b>SCL Zone</b> | Corrective | IT-R663825-?????-6460 |
|                 | Preventive | IT-R663825-?????-6440 |
|                 | Planned    | IT-R663820-?????-6450 |

*Including: Willard Straight, Child Care Center.*

|                     |            |                       |
|---------------------|------------|-----------------------|
| <b>Endowed Zone</b> | Corrective | IT-R663825-?????-6460 |
|                     | Preventive | IT-R663825-?????-6440 |
|                     | Planned    | IT-R663820-?????-6450 |

*Including: Myron Taylor, Sage Hall, Snee Hall, Duffield Hall, Wilson Trailer, Milstein, Biotech, Humphreys. ECRF, CCC, Caldwell are funded by Planned Maintenance from EN.*

|                              |                                   |                       |
|------------------------------|-----------------------------------|-----------------------|
| <b>Contract College Zone</b> | <b>Most SUNY Owned Facilities</b> |                       |
|                              | Corrective                        | IT-7544745-?????-6460 |
|                              | Preventive                        | IT-7544745-?????-6440 |
|                              | <b>Non-SUNY Owned Facilities</b>  |                       |
|                              | Corrective                        | IT-R663825-?????-6460 |
|                              | Preventive                        | IT-R663825-?????-6440 |

*Including: ECRF, CCC, Caldwell - Corrective and Preventive only from non-SUNY. Animal Health & Diagnostics, Baker Institute.*

|            |            |                       |
|------------|------------|-----------------------|
| <b>BTI</b> | Corrective | IT-7974704-?????-6460 |
|            | Preventive | IT-7974704-?????-6440 |
|            | Planned    | IT-7974704-?????-6450 |

|                      |            |                       |
|----------------------|------------|-----------------------|
| <b>Barton/Bailey</b> | Corrective | IT-7573830-?????-6460 |
|                      | Preventive | IT-7573830-?????-6440 |
|                      | Planned    | IT-7573830-?????-6450 |

|                |                       |
|----------------|-----------------------|
| <b>Grounds</b> | IT-R633710-?????-6490 |
|----------------|-----------------------|

**Work covered by the maintenance budget**

Work supported by the maintenance budget is generally preventative and corrective maintenance done on equipment that is part of a system in a building, or on an asset attached to a building.

**Examples:** Plumbing in rest room, AC units not working, too hot or too cold (window AC units are not covered), blinds, blackboards, chairs in classrooms and auditorium (not offices), lighting, roofs, animal rooms - regardless of what it is, labs, electrical outlets, exterior door card access, broken locks.

**Examples of work funded by departmental (customer) accounts:**

Items on a wall (with the exception of classrooms), locks for a standalone system (such as an interior door), changing locks, painting a room a color other than the typical color, office moves

**Interdepartmental Maintenance Object Codes  
(By Type of Maintenance)**

*Although a large number of object codes are available in Maximo, only interdepartmental object codes should be used on Service Requests.*

| Corrective                           | Object Code | Object Code Name                                     | Description  |
|--------------------------------------|-------------|--|--|
| Use for accounts<br>R663825; 7544745 | 6460        | Interdepartmental Maintenance Routine - Facilities   | Expenditures for repairs and maintenance necessary for the continued operation of an existing campus facility or system. |
|                                      | 6486        | Interdepartmental - Maintenance Corrective Equipment | Unanticipated repair of equipment.   |

| Preventive                           | Object Code | Object Code Name                                      | Description  |
|--------------------------------------|-------------|---|--|
| Use for accounts<br>R663825; 7544745 | 6440        | Interdepartmental Maintenance Preventive - Facilities | Scheduled activities to insure regulatory compliance, or keep a building system operating or extend the useful life of a component or improve the reliability of the building system or component. |
|                                      | 6470        | Interdepartmental Maintenance Preventive - Equipment  | Scheduled activities to insure regulatory compliance, or keep equipment operating or extend useful life of equipment.  |

| Planned                     | Object Code | Object Code Name  | Description   |
|-----------------------------|-------------|---|---|
| Use for accounts<br>R663820 | 6450        | Interdepartmental Maintenance Planned - Facilities          | Non-capitalized planned maintenance is any maintenance work that can be planned or anticipated and maintains the value of the facility.   |
|                             | 6461        | Interdepartmental Alterations Renovations - Not Capitalized | Expenditures for altering or renovating an existing structure. USE: Do not use if either or both of the following conditions exist - Changes cost more than \$100k and/or extend the useful life. |
|                             | 6480        | Interdepartmental Maintenance Planned - Equipment           | Non-capitalized planned maintenance is any maintenance work that can be planned or anticipated and maintains the value of the equipment.  |

| Other                                 | Object Code | Object Code Name                        | Description  |
|---------------------------------------|-------------|---|--|
| Use for account<br>R633710            | 6490        | Interdepartmental Maintenance - Grounds | Expenditure for grounds maintenance  |
| Recommended for departmental use only | 6725        | Interdepartmental - Services            | Expenditures for services from other departments or units within the university that cannot be classified under another interdept service code. USE: Farm Services; Gannett; Dairy Plant; CNAL; CORE lab; etc. |