

<b>Purpose:</b>	To set up an iOS Device for use	
<b>When:</b>	A device is new or reset, and a user has been identified to use the device	
<b>Who:</b>	Anyone who plans to use the device for a certain amount of time	
<b>Resources to Complete Tasks</b>		
iOS Device		
An email address (for an Apple ID)		
<b>Perform These Tasks:</b>	<b>Do These Steps/Notes:</b>	
1. Tap “English” to select the language		
2. Tap “United States” to select the Country or Region		
3. Tap “eduroam” to select the wireless network	<ol style="list-style-type: none"> <li>a. For the Username, enter your Cornell email address (<a href="mailto:NetID@cornell.edu">NetID@cornell.edu</a>)</li> <li>b. For the Password, enter your Cornell password</li> <li>c. Tap “Join”</li> <li>d. Tap the “Accept” button</li> <li>e. Tap “Next”</li> </ol>	
4. Tap “Enable location services”		
5. Tap “Set up as New iPad”		
6. Sign in with an Apple ID	<ol style="list-style-type: none"> <li>a. If you have an Apple ID, sign in:                             <ul style="list-style-type: none"> <li>• Enter your Apple ID (which is an email address)</li> <li>• Enter your Apple password</li> <li>• Tap “Next”</li> <li>• Go to Task #7</li> </ul> </li> <li>b. If you don’t have an Apple ID:                             <ul style="list-style-type: none"> <li>• Choose “Create a free Apple ID” and follow the steps to create it.</li> <li>• Once it has been created, you will need to verify your Apple ID:                                     <ul style="list-style-type: none"> <li>○ Check your email account (the one that you are using for your Apple ID) for an email from Apple.</li> <li>○ Click on the link that says “Verify Now”</li> </ul> </li> </ul> </li> </ol>	
7. Agree to the Terms and Conditions	<ol style="list-style-type: none"> <li>a. Tap “Agree” on the bottom right.</li> <li>b. Tap “Agree” again when the box pops up.</li> </ol>	
8. Tap “Use iCloud”		
9. Tap “Use Find my iPad”		
10. Set up iMessage and Facetime	<ol style="list-style-type: none"> <li>a. Verify that there is a checkmark next to your Cornell email address</li> <li>b. Tap “Next”</li> </ol>	

	<ol style="list-style-type: none"> <li>c. If your Cornell email address is not listed, it can be added later in Task 18 below</li> </ol>
11. Create a Passcode	<ol style="list-style-type: none"> <li>a. The passcode must be 4 digits</li> <li>b. It will ask you to enter it twice</li> <li>c. <u>Important</u>: You must remember this passcode to be able to log into the iPad</li> </ol>
12. iCloud Keychain (this option may not show up on some iOS devices)	<ol style="list-style-type: none"> <li>a. Tap “Set up later”</li> </ol>
13. Tap “Use Siri”	
14. Diagnostics – tap “Don’t Send”	
15. Register with Apple	<ol style="list-style-type: none"> <li>a. Make sure the switch is set to “on”</li> <li>b. Tap “Next”</li> </ol>
16. Tap “Get Started”	
17. From the main screen, tap the “Maps” app	<ol style="list-style-type: none"> <li>a. Tap the arrow at the bottom left</li> <li>b. Tap “OK” at the prompt, “Maps would like to use your Current Location”</li> <li>c. Verify your current location is accurate</li> <li>d. Push the Home button on the bottom of the iPad</li> </ol>
18. If your Apple ID is not a Cornell email address:	<ol style="list-style-type: none"> <li>a. Tap Settings – Messages – Send &amp; Receive</li> <li>b. Tap “Add Another Email...”</li> <li>c. Type in your Cornell email address <ul style="list-style-type: none"> <li>• Tap the Return button on the keyboard</li> </ul> </li> <li>d. In the section, “Start new conversations from” <ul style="list-style-type: none"> <li>• Tap your Cornell email address</li> </ul> </li> </ol>
19. Push the “Home” button on the bottom of the iPad	
<p><b>The Result Will Be:</b> The iOS device will be ready for use for the person setting it up.</p>	
<p><b>Reference Information:</b></p>	